

PERSON SPECIFICATION FORM

Job Title: Community Engagement Worker		Grade: Delivery
		Post Number: WB002
District: Lancashire		
Requirements (on the basis of the Job Description)	Essential (E) Or Desirable (D)	To be identified by: Application Form (AF), Interview (I), Test (T), Other (specify)
Qualifications		
Community development qualification	D	AF
Experience		
Demonstrated experience of working with communities.	E	AF/I
Demonstrated experience of working with groups/individuals.	E	AF/I
Demonstrated experience of working with and/or engaging with volunteers.	E	AF/I
Experience of running community events	D	AF/I
Knowledge/skills/abilities		
An understanding of issues affecting LGB&T people.	D	AF/I
To be able to form good working relationships with people from a wide range of social, cultural and ethnic backgrounds.	E	AF/I
An ability to communicate appropriately with a wide range of people both verbally and in writing.	E	AF/I
An ability to work with minimum supervision	D	AF/I
An ability to be creative and to work as part of a team to develop new ideas.	E	AF/I
An ability to maintain and communicate progress in written and verbal form.	D	AF
Strong interpersonal skills	E	AF/I
Enthusiastic and positive attitude	E	I
Other (include special requirements)		
To maintain confidentiality.	E	I

To be available to work flexible hours, including evenings and weekends where necessary.	E	I
Willing to undertake appropriate training.	E	I
Use of a car	E	AF

Prepared by: Lewis Turner

Date: 10/10/16

**Note: We will always consider references before confirming an offer in writing.
DBS clearance is a condition of employment for this post.**